

**PURCHASE ORDER**  
**MARIANO MARCOS STATE UNIVERSITY**  
 City of Batac 2906 Ilocos Norte



Supplier : <b>LAOAG NEW INDIA DEPT. STORE</b>	P.O. No. : 07308603-2022-11-775
Address : Laoag City	Date : November 21, 2022
TIN : 232-662-819-0000	Mode of Procurement: NP-Small Value

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

PR No. 2022-10-191 (07308603) - ATBI/E.Calivoso

Place of Delivery : Laoag City	Delivery Term : Pick-up
Date of Delivery : Within 20 calendar days upon receipt of P.O.	Payment Term : N/30

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
OSD-112-447	piece	Folder, expanding, green, long	50	17.00	850.00
44122104-PC-G01	box	Paper clip, 33mm, 100pcs/box	20	12.00	240.00
44122104-PC-I02	box	Paper clip, 50mm, 100pcs/box	20	22.00	440.00
				<b>Total</b>	<b>1,530.00</b>

**(Total Amount in Words): One Thousand Five Hundred Thirty Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_

*[Signature]*  
 \_\_\_\_\_  
 Signature over Printed Name of Supplier

12/1  
 \_\_\_\_\_  
 Date

Very truly yours,

Mariano Marcos State University  
 OFFICE OF THE PRESIDENT

**SHIRLEY C. AGRUPIS**  
 President

PRIMA F. FRANCO  
 Vice President for Academic Affairs

Fund Cluster : 07308603	ORS/BURS No. : _____
Funds Available : _____	Date of the ORS/BURS: _____
<b>IMELDA O. CORPUZ</b> Chief, Accounting Office	Amount : _____